



21st October 2021

Dear Parents and Carers

Staffing changes

It is occasionally necessary to review classroom provision to ensure the best for all children. With this in mind, we are writing to inform you about some changes to staffing in Sycamore and Maple classes with effect from 1st November.

After considerable thought we have decided to swap Miss Moffet into Sycamore class whilst moving Mrs Rutherford and Mrs O'Connell into Maple.

This reorganisation is necessary to address the current needs of some children who will benefit from more consistency and a familiar approach to teaching and learning.

When we return to school after half term Miss Moffet will teach in Sycamore supported by Mrs Barrass and Miss Lunn while Mrs Sutherland will work in Maple class alongside Mrs Rutherford and Mrs O'Connell.

We are confident that this is a positive change and high standards of teaching and learning will be in place in both classes. We trust that you will fully support us in this decision.

Please contact either of us if you wish to discuss this matter further.

Kind regards

Jenny Smith & Anne Marie Grimes
Head Teachers

Headteachers: **Mrs J E Smith** BSc PGCE, **Mrs A-M Grimes** BA(Hons) PGCE

