



29th May 2020

Dear Parent / Carer

Key Workers' Children

As you are aware from previous letters we are currently planning for the phased return of children to Swansfield from 1st June. I am writing to explain how this will impact on you as key workers and the provision available for your children.

Please bear in mind that our priority is, and will always be, the safety of the children, staff and families and I would ask that you read and follow this guidance carefully.

In order to keep contact to an absolute minimum all children will now be allocated to a "bubble". Your children have been mixing with this group albeit at a distance for the past 10 weeks and during lesson time they have been split into three groups which will now form their "bubble".

Bubble 1 is all of the early years and key stage 1 children, lower key stage 2 children are in Bubble 2 while our year 5 and 6 children will be in Bubble 3.

As more people return to work, key workers who have relied on partners for child care are now seeking school provision and consequently our group is growing and changing. Several families are opting to put their children back into the year group bubbles when they are introduced as this allows children to be with their friends. However, in these cases, we cannot offer extended provision either during school holidays or before and after school as this results in social mixing. If you require this additional child care now or in the future, please keep your child in bubble 1, 2 or 3, whichever is age appropriate.

Attendance and timings of the school day are flexible in these bubbles. Access will remain via The Park Gate and in through the Studio / Learning Hub for Bubbles 1 and 2 though Bubble 3 will now go straight to Maple Class. Please keep your child with you and stop them from running up to or going to play with other children in order to prevent social mixing. Only one adult should bring and collect from school and they should live in the same household as the child, not an extended family member such as a grandparent. However, when parents are separated and have joint care either parent can accompany the child to school.

I feel that 1st June is a watershed moment where we take a step closer to normality, whatever that turns out to be. I need to consider the longer term running of the school and therefore I am asking you to embrace a few changes – going back to how things were before coronavirus.

Firstly, children should wear uniform if it still fits otherwise comfortable clothes, the emphasis being that they need to be clean each day (if your child is in early years please provide a change of clean clothes which can stay in school). Children need a

named water bottle, a sun hat and have sun cream applied before school. However, we don't want any bags, PE kits or reading folders to be brought into school.

Secondly, we need to resume charging for school meals, so if your child previously paid for their lunches we expect them to do so again. The menu will be posted on the website next week. If they bring a packed lunch, please send it in a labelled, clean plastic bag. I am taking advice from the Resource Management Committee regarding the return of Tic Toc and the subsequent charging for extended provision, I will keep you informed.

Finally, I am handing over the administration of the bookings to the office staff as they will be in school and available during school hours and I will be focusing upon the safe return to school of the other groups of children. I have enjoyed the weekly contact with many of you during this difficult time and have appreciated your consideration and kindness, thank you.

We are reminding all parents to ensure that we have your up to date contact details so that we can get hold of you in an emergency.

Please be mindful of the symptoms of COVID 19 and if you have any of these please do not come to school and isolate your household for 14 days:

- High temperature
- New, dry, consistent cough
- Lack of taste and or smell

Many thanks for your support during these challenging times for us all.

Kind regards



Jenny Smith

Headteacher: Mrs J E Smith BSc PGCE

